

BOOKING CONDITIONS / CONDITIONS OF CARRIAGE

1. Applications

These conditions apply whether a contract has been made verbally or in writing. The hirer acts on behalf of all the passengers travelling on the vehicles. If the hirer is a company, group or partnership, an individual must be named as a responsible person. The hirer is responsible for the actions and decisions of all the passengers on board including any additional costs incurred in performing the contract, whether or not they actually travel with the party. The company will only accept instructions from the hirer. If, after reading these conditions you do not wish to be bound by the terms and conditions, you have the right to cancel the contract - which must be made in writing within seven days to Courtesy Coaches Ltd, Palm Business Centre, Stock Lane, Oldham, OL9 9ER. Emergency contact number is 07969 000 247 and is available 24/7 and should only be used in the event of an actual emergency, otherwise please contact the office between the office hours of 9am to 5pm Monday to Friday.

2. Quotations

Quotations are given on the basis of the most direct route and on information provided by the hirer. The route used will be at the discretion of the company, unless it has been particularly specified by the hirer, in which case it will clearly be shown on the confirmation and acceptance.

All quotations are given subject to the company having available a suitable vehicle at the time the hirer accepts the quotation.

Quotations are valid for 10 days unless otherwise notified.

Quotations are given for coach and driver only. Any additional charges will be separately identified and will be the hirer's responsibility unless otherwise specified.

3. Use of Vehicle

The hirer cannot assume use of the vehicle between outward and return journeys, nor for it to remain at the destination for the hirer's use unless this has been agreed with the company in advance.

4. Route and Time Variation

The company reserves the right to levy additional charges for additional mileage or time other than that agreed. The charges will be pro rata and in accordance with the formula of £40 per hour and £1.00 per mile.

The vehicle will depart at times agreed by the hirer, and it is the responsibility of the hirer to account for all passengers at those times. The company will not accept liability for any losses incurred by passengers who fail to follow instructions given by the hirer.

5. Driver's Hours

The hours of operation for the driver are regulated by law, and the hirer accepts the responsibility of ensuring the hire keeps to the hours and times agreed by the company. Neither the hirer nor any passenger shall delay or otherwise interrupt the journey in such way that the driver is at risk of breaching regulations relating to driving hours and duty time. If any breach is likely to occur, the hirer will be responsible for any additional costs incurred unless, it is outside the control of the hirer. Any additional costs will be as in condition 4.

6. Seating Capacity

The company will, at the time of booking, agree and specify the legal seating capacity of the vehicle to be supplied. The hirer must not load the vehicle beyond this capacity.

7. Conveyance of Children / Animals

Children under three years of age must be seated in an approved, secure and suitable car-seat, if no car-seat is available the child must be carried in arms by a responsible adult. Under no circumstances must the child be placed between the adult and seat belt and as such are carried entirely at the risk of the accompanying adult. Children over three years and under five years may either use are allowed to sit on the lap of an accompanied adult, under no circumstances must the child be placed between the adult and seat belt and as such are carried entirely at the risk of the accompanying adult.

On a private hire, no animals (other than guide dogs and hearing dogs notified to the company in advance) may be carried on any vehicle without prior written agreement from the company.

8. Confirmation

Normally, written confirmation by the company is the only basis for the acceptance of a hiring or for a subsequent alteration to its terms for which a minimum of £20.00 per alteration will be charged.

9. Payment

Any deposit requested must be paid by the date stated, and payment in full must be made at least 10 days before the start of the hire unless otherwise agreed by the company. The company reserves the right to add interest at the rate of 5% of the invoice value per calendar day, after the date by which payment should have been made.

10. Cancellation by Hirer

(a) If the hirer wishes to cancel any agreement, the following scale of charges will apply in relation to the total hire charge.

NUMBER OF DAYS PRIOR TO CANCELLATION CHARGE - COACH HIRE:

10 days or more 50% of hire

6-9 days 65% of hire

3-5 days 75% of hire

1-2 days 85% of hire

Day of hire 100% of hire

(b) The cost of accommodation, meals and entrance or travel tickets which have already been purchased by the company at the request of the hirer, will be charged to the hirer, plus any administration charges incurred by the company.

(c) Cancellation due to inclement weather conditions will be charged as above.

(d) Theatre tickets, or other such ancillary service, once purchased are not returnable and must be paid for in full.

11. Cancellation by the Company

In the event of any emergency, riot, civil commotion, strike, lock out, stoppage or restraint of labour or on the happening of any event over which the company has no control (including adverse weather and road conditions) or in the event of the hirer taking any action to vary agreed conditions unilaterally, the company may, by returning all money paid and without further or other liability, cancel the contract.

12. Vehicle to be Provided

(a) The company reserves the right to provide a larger vehicle than that specified at no additional charge unless any extra seats are used in which case an additional pro rata charge will be made to the hire charge.

(b) The company reserves the right to substitute another vehicle (including those of other operators) or ancillary facilities for all or part of the hiring subject to such substitutes being of at least equivalent quality.

13. Breakdown and Delays

The company gives its advice on journey time in good faith. However, as a result of breakdown or traffic congestion, or other events beyond the reasonable control of the company, journeys may take longer than predicted and in those circumstances the company will not be liable for any loss or inconvenience suffered by the hirer as a result.

14. Passengers' Property

(a) All vehicles hired by the company are subject to restrictions on carrying luggage for statutory safety reasons. The hirer accepts that the driver shall be the sole judge as to whether and to what extent passengers' property is carried. Large, bulky items may not be able to be carried, and the hirer should take all steps to notify the company in advance of such requirements.

(b) The company accepts any personal property of the hirer and their passengers on the understanding that it will take all reasonable steps to avoid loss or damage. The hirer should notify the company or the driver if items of exceptional value are to be carried on the vehicle. It is the hirer's responsibility to minimise the risk of loss when property is left unattended.

(c) The company's liability for loss and damage, however caused, is limited to £500 per bag, case or package and an overall limit of £1000 (overall claim value) maximum per passenger. It is the responsibility of the hirer to ensure that items over this value are insured separately for loss and damage.

(d) All articles of lost property recovered from the vehicle will be held at the company's premises where the vehicle is based, and will be subject to the current Public Service Vehicle (Lost Property) Regulations. The company will provide details of this legislation on request.

15. Conduct of Passengers

(a) The driver is responsible for the safety of the vehicle at all times, and as such may remove any passenger whose behaviour prejudices safety or is in breach of the Public Service Vehicle (Conduct of Drivers, Inspectors, Conductors and Passengers) Regulations 1990. These regulations set out certain rights and responsibilities on all parties, and full details of these can be obtained from the company on request. The hirer is responsible for any damage or soiling caused to the vehicle by any passenger for the duration of the hire. Should the vehicle require specialist or non-routine cleaning before its next trip as a result of any conduct on the part of the Hirer, in particular for the removal of vomit and disinfecting of affected areas, then without prejudice to its other rights and remedies the company shall be entitled to recharge the cost of such cleaning to the hirer.

(b) Where the hire is to a sporting event, the hirer should be aware of the legal requirements relating to alcohol, contained in the Sporting Events (Control of Alcohol) Act 1985, and the conditions of entry as laid down by the Race Course Association Ltd. The company will provide details of these restrictions on request.

16. Complaints

In the event of complaint about the company's services, the hirer should endeavour to seek a solution at the time by seeking assistance from the driver or from the company. If this has not provided a remedy, complaints should be submitted in writing and within 14 days of the termination date of the hire.

17. Notices

No bill, poster or notice is to be displayed on any vehicle without the written consent of the company.

18. Refreshments and Alcoholic Drinks

Other than on a vehicle fitted expressly for that purpose, food (except confectionery) and drink (including alcoholic beverages) may not be consumed on the vehicle without prior written consent from the company.

19. Surcharges

Once a confirmation has been issued to the hirer, providing there are 30 days prior to the departure date, the company reserves the right to pass on increases in the cost of fuel, taxes imposed by the Governments of the UK and of other countries to be visited during the journey, road tolls, and foreign currency. No surcharges will be levied within 30 days of departure. On notification of such surcharges, the hirer may cancel the booking subject to the scale of cancellation charges shown in paragraph 10. The liability of the company will be limited to the cost of the hire and any ancillary services supplied.

20. Changes

All information contained herein is correct at the time of print and is subject to change without prior notice. E & O E.