

# RISK ASSESSMENT FOR: YELLOWAY COACHES LTD

## Assessment Details

### Reason for assessment:

Driving risks and passenger safety associated with providing Buses and Coaches for school contracts

### Area assessed:

Driving for company business

### Hazard Description

Risks associated with driving company buses and coaches and ensuring passenger safety (school contracts) Including Covid-19, vehicle lifts and emergency procedures

### Hazard Category(ies)

### Risk Groups

Injuries  
Accidents  
Breakdown  
Illness  
Slips, Trips and Falls  
Entrapment  
Fire  
Anti-Social Behaviour

Drivers  
Passengers  
Other road users and pedestrians

### Severity

### Frequency

### Likelihood

Worst case outcome - FATALITY

Medium

Medium

### Existing Controls

All vehicles are serviced at 5 weekly intervals and a log kept.  
Mobile phone policy in place.  
Journeys are carefully monitored.  
Quarterly licence checks.  
Driver fitness assessed.  
Driving ability assessed prior to employment.  
Vehicles supplied with first aid box.  
Vehicles are fitted with handrails.  
Daily check sheet completed by driver.  
All vehicles are non-smoking and appropriate signage is displayed.  
Emergency exits are signed accordingly.  
Mobile contact maintained with office.  
Break down cover in place.  
All coaches and buses are fitted with seat belts.  
Wheelchair lifts are available in some vehicles where required/requested.  
Vehicles are swept daily.  
All vehicles have trackers fitted.  
Tyres routinely inspected.  
Tyres less than 5 years old.  
Wheel Torque Policy in place.  
Work Related Road Safety Policy in place.  
Annual testing of eyesight and records kept.  
Direct Vision Standard compliant.  
Employees trained in the use of the vehicle lifts and records kept.  
Area kept clear whilst the lift is being operated.  
Daily defect sheet completed which includes the first aid box, carry sheets and the lifts.

Vehicles cleaned between journeys to prevent the possibility of slips, trips, and falls on board.  
 All disabled passengers are placed on board the coach first and the driver ensures they are safely positioned and secure in their seat and disabled passengers will be disembarked from the vehicle after all able, bodied passengers have exited the vehicle.  
 Extra care taken in bad weather to prevent the possibility of falls from or slips, trips, and falls from the lift or vehicle.  
 All steps and floor surfaces are kept clean and dry.  
 Job specific manual handling is carried out every 2 years by a suitably competent and trained manual handling instructor and certificates obtained.  
 Driver training carried out in evacuation procedures including the evacuation of disabled passengers.  
 Carry Sheets are in place for the removal of disabled passengers in the event of an emergency occurring and drivers trained in their use.  
 Emergency procedures have been drawn up and issued to all drivers.  
 In the event of an emergency disabled passengers will only be removed from the vehicle if there is imminent danger to their life.  
 We endeavour to ensure there are adequate school monitors on board to supervise the children and ensure they remain in their seats during the journey and enter and leave in a safe orderly manner, especially in respect of very young children and boisterous teenagers.  
 No consuming of food and/or drinks is allowed in the vehicles.  
 Hand sanitizer pumps are installed at the entrance to all vehicles or anti-viral wipes provided.  
 Fire Extinguishers in place on annual maintenance contract.  
 Vulnerable Road Users Policy in place.

Further Controls	Deadline
None	

**Assessor's Name: Sheila Jones**

**Date: 09/09/24**

**Job Title: Director - C&C Risk Management Services**

**Review Date: 09/09/25**

**Signature:** *Sheila Jones*